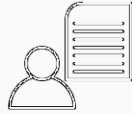




GENERAL BROWNFIELD PROGRAM

APPLICATION INSTRUCTIONS

To apply for assistance from the Kansas City Brownfields Coalition for your project, please prepare a simple one or two page letter explaining briefly, but with as many salient details as possible, each of the following:



The Applicant

If an organization, note if you are a for-profit, non-profit, governmental, institutional, faith-based, etc. entity, and its mission and brief history. If one or more individuals, whether you live or work in Kansas City, or both, and your interest in the property. Please include any information that may demonstrate your experience, capacity, leadership and track record involving property redevelopment or projects of similar scale, value or difficulty.



The Property

Provide address(es); general location; area in sf or acres; whether there are any structures and their size, type and condition; your knowledge of any relevant site history; the current owner; and any environmental reports. A map is very helpful, but not required.



The Project

Describe the proposed redevelopment, reuse or repurposing of the properties; the total project value; general sources and uses of funds; any commitments of funding, incentives, leases, etc.; any re-zoning, plan approvals, or other public planning processes involved; any other public or economic development incentive processes involved; approximate project schedule, and whether there is a



The Partners

Identify all key public and private team members for your project. You may include neighborhood representatives, developers, lenders, institutions, etc. Letters of support may be provided but are not required. Please briefly describe the nature, mission and experience of any principal partners in your project.



Public Engagement

Describe any prior meetings or opportunities provided to share information with the public and/or affected stakeholders and residents about your project and/or target properties.



Environmental Services Requested

Generally describe the environmental concerns that motivated your request, or the specific assistance you believe is needed to help your project succeed or advance to the next critical stage of feasibility evaluation. The City Brownfields program will assist in selecting the appropriate assistance for your project to be considered by the Coalition.



Financial Need

Describe why public assistance from the Brownfields program is needed. Assistance is available to both public and private applicants, provided that without such assistance and environmental assessment, the applicant cannot reasonably proceed to pursue acquisition, investment or redevelopment of the target property.



Community Benefit

Describe how the affected neighborhood, stakeholders or the city in general will benefit from the assessment services requested and the redevelopment project you are proposing. Benefits can include the identification and mitigation of potential health risks, the elimination of blight, job creation, enhancing access to healthy foods in food desert areas, creating or restoring green space, etc.



Eligibility

Applicants cannot be responsible for creating or contributing to the environmental impacts that may be present on the properties. Also, properties cannot have been publicly owned without further checking to make sure the site is eligible under the EPA grant. The Brownfields program will determine if other eligibility